

AQAR for the Year 2015-16

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

Silver Jubilee Govt. College (Autonomous), Kurnool

1.2 Address Line 1

B-Camp

Address Line 2

-

City/Town

Kurnool - 2

State

Andhra Pradesh

Pin Code

518002

Institution e-mail address

kurnoolsilver.jkc@gmail.com

Contact Nos.

08518-233489

Name of the Head of the Institution:

Dr. S. Abdul Khadhar

Tel. No. with STD Code:

08518-231207

Mobile:

9441086768

Name of the IQAC Co-ordinator:

R. Suneetha

Mobile:

9393826020

IQAC e-mail address:

sjgc1972@gmail.com

1.3 NAAC Track ID

APCOGN 12813

1.4 NAAC Executive Committee No. & Date:

EC (SC)/03/RAR/54

1.5 Website address:

www.sjgckurnool.in

Web-link of the AQAR:

<http://www.sjgckurnool.in/AQAR2015-16.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	85%	2006	-
2	2 nd Cycle	A	3.30	2014	2014-2019
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

08/06/2006

1.8 AQAR for the year

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

AQAR 09/12/2015

(DD/MM/YYYY)

1.10 Institutional Status

University

State

☐

Central

☐

Deemed

☐

Private

☐

Affiliated College

Yes

☐

No

☐

Constituent College

Yes

☐

No

☐

Autonomous college of UGC

Yes

☐

No

☐

Regulatory Agency approved Institution

Yes

☐

No

☐

Type of Institution

Co-education

☐

Men

☐

Women

☐☐

Urban ☐ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

☐

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Rayalaseema University, Kurnool

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University

University with Potential for Excellence

-

UGC-CPE

DST Star Scheme

-

UGC-CE

UGC-Special Assistance Programme

-

DST-FIST

UGC-Innovative PG programmes

-

Any other (*Specify*)

UGC-COP Programmes

-

State wide
Residential
College

2. IQAC Composition and Activities

2.1 No. of Teachers

04

2.2 No. of Administrative/Technical staff

06

2.3 No. of students

04

2.4 No. of Management representatives

01

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held - **03**

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☐

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Conducted Internal Academic Audit organised faculty development programs

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Academic Calendar of the year 2015-16 is at Annexure - 1	

2.15 Whether the AQAR was placed in statutory body Yes ☐ No ☐

Management

Syndicate

Any other body

Provide the details of the action taken

AQAR for 2015-16 will be placed in the next Governing Body Meeting

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	05	-	05	-
UG	12	-	06	06
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	17	-	11	06
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: **CBCS – UG Program**
SBCS – PG

Program

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	17
Trimester	-
Annual	-



1.3 Feedback from stakeholders* Alumni Parents Employers Students

Mode of feedback : Online ☐ Manual ☐ Co-operating schools (for PEI) ☐

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The Syllabus is revised annually in the BOS Meetings of the respective subjects

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-

Criterion – II

2. Teaching, Learning and Evaluation

Total	Asst. Professors	Associate Professors	Professor s	Others
39	13	20	-	06

2.1 Total No. of permanent faculty

2.2 No. of permanent faculty with Ph.D.

20

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	04	-	-	-	-	-	-	-	-

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

2.4 No. of Guest and Visiting faculty and Temporary faculty

23

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	04	10	04
Presented papers	04		
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT utilization in Teaching – Learning process.
Student centric activities – Seminars, Group discussions, Field visits, Quiz and Study projects for all III Years made mandatory.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Online Multiple Choice Questions

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

15

-

-

2.10 Average percentage of attendance of students

86%

2.11 Course/Programme wise (2015-16) distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc. EM & TM	157	74.5	12.1	-	6.4	93
BA EM & TM	33	39.4	48.5	-	6.0	93.9
B.COM(G) & B.COM (Comp)	34	50	44.1	-	5.9	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Every Academic year periodical Internal Academic Audit and feedback taken from the students to evaluate Teaching – Learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	

Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others - Faculty forum activities in the college	All the faculty involved

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	25	11	01	-
Technical Staff	01	02	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

An Orientation program is given to all the III Year Students by all the in-charges to do Study Projects and made this as mandatory.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01		75,000	Dec – 2015
Number	-	01	70,000	-
Outlay in Rs. Lakhs	-	-	1.45	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	10		
Non-Peer Review Journals	4		
e-Journals	-		
Conference proceedings	01		

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	-	01	-	-	-
Sponsoring agencies	-	-	-	-	-

3.11 No. of conferences

organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

13

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	-
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows

Total	International	National	State	University	Dis	College

Of the institute in the year

3.18 No. of faculty from the Institution

01

who are Ph. D. Guides

and students registered under them

02

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

05

State level

-

National level

-

International level

-

3.22 No. of students participated in NCC events:

University level

-

State level

20

National level

11

International level

-

3.23 No. of Awards won in NSS:

University level

01

State level

01

National level

-

International level

-

3.24 No. of Awards won in NCC:

University level

-

State level

-

National level

-

International level

-

3.25 No. of Extension activities organized

University forum

College forum

NCC

04

NSS

18

Any other

04

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total

Campus area	17 acres	---	---	17 acres
Class rooms	24	---	---	---
Laboratories	12	01	CPE	13
Seminar Halls	01	---	---	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	---	----	---
Value of the equipment purchased during the year (Rs. in Lakhs)	---	----	-----	---
Others	---	02	Autonomy	02

4.2 Computerization of administration and library

Upgrading of the software in the Library, Office and Examination Branch is going on.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6000	50000			6000	50000
Reference Books	12000	10000			12000	100000
e-Books			125000	5772	125000	5772
Journals	17+2	-	17+2	10272	17+2	10272
e-Journals			n-list journals 1572- e-journals			
Digital Database	NIL	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	161	06	18	18	01	03	05	-
Added	05	0	0	0	0	0	0	-
Total	166	06	18	18	07	03	05	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs. 4,53,902 /-

ii) Campus Infrastructure and facilities

Rs. 10,98,809 /-

iii) Equipments

Rs. 3,65,418 /-

iv) Others

Rs. 06,87,66,720 /-

(Utilization of Autonomous funds in various heads, Salaries to the Staff, utilization of budget funds honorarium to guest faculty)

Total:

Rs. 7,06,84,849 /-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Conducted orientation program to the I st Year students after completion of admissions on CBCS and Autonomy system
2. Conducted Orientation program to the II & III Year Students on Skill enhancement Courses from all the subjects.
3. Conducted orientation program to III Year students on Student Study Projects

5.2 Efforts made by the institution for tracking the progression

Monitoring by the proctors of the concerned groups
Maintenance of records in the Examination Branch

UG	PG	Ph. D.	Others
754	335	-	-

5.3 (a) Total Number of students

(b) No. of students outside the state (Telangana)

225

-

(c) No. of international students

No	%
604	80
No	%
150	20

Men

Women

Last Year (2014-15)						This Year (2015-16)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
58	170	78	446	03	755	458	163	73	57	03	754

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Jawahar Knowledge Centre is involved in coaching for competitive exams.
- All the II Years are trained in 3 Batches
- Curriculum – Communicative English, Arithmetic Aptitude
- TISS Program for I & II Years

No. of students beneficiaries

500

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

	TISS Training Program on Certificate Course in Foundation Course for I Years &	CCE organized this program by taking MOU with TISS Mumbai. A Screening test conducted for 280 number of students and 100 students selected for training for I Years. 7 number of lecturers are nominated to train the students on Communication skills, Digital Literacy,
--	--	---

	In Domain Course for II Years & Diploma Course for III Years	Youth Leadership, Entrepreneurship, Financial Literacy, Legal Literacy and Analytical Skills.
--	--	---

No. of students benefitted

100

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
TCS	50	9 (Annexure – 2)	5 (4- ILM & 1- Infosys) (Annexure – 6)

5.8 Details of gender sensitization programmes

01/10/2015	Life Skills	1. Speech given by the State Resource Person Dr. A. Madhaviltha – Lect. In English gave on Life Skills. 110 numbers of Girl Students were attended. 2. Sri. S. Abdul Hyder Ali – Dept. of ACB gave awareness AIDS-Symptoms, prevention methods, reason for affecting disease and sympathy towards patients. In this program 110 Girl students were attended
2/10/2015	Women Rights	1. Smt. Usha Bhaskar and Sri. Bhaskar advocates gave awareness About “Women Rights and responsibilities”
3/10/15, 04/10/15 & 05/10/15	Yoga awareness Program and practice classes	Smt. Vijayalakshmi Garu, Yoga Teacher created awareness among the Girl students about Yoga used to maintain good health and shown methods. 100 number of girl students attended. Yoga training classes conducted in the hostel premises for 2 days i.e., on 04/10/2015 and 05/10/2015. 100 no. of Girl students attended
17/12/2015	Awareness program on Meditation and practice classes	Sri. Ramachandra meditation centre, Kurnool – Dr. Subba Krishna retired lecturer taken meditation practice classes for 3 days. 106 no. of Girl students attended
31/12/2015	Trekking expedition	Done by Girl students at Jagannatha Gattu which is 3 Km from the college. Aim of this program is to give confidence, faith and adventure. 105 no. of Girl students attended.
08/03/2016	Celebration Internationa	In view of this celebration elocution and essay writing competitions were conducted. All women staff and 104 no. of girl students were attended the celebrations. Prizes given to the winners.

	1 Women's Day	
19/03/2016	Eye camp	Eye tests done for 106 no. of girls in the hostel. The doctors noticed and recorded the eye problems. Eye drops and medicines supplied to the inmates regarding the problems.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level
Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support (2015-16)

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	128	134188
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Installation of water tanks enhanced for continuous water supply**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Annexure – 3

6.2 Does the Institution has a management Information System

Under Pipe line

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Conduct of Annual BOS Meetings in all subjects
- Analysis and utilization of students feedback

6.3.2 Teaching and Learning

- Providing facilities for ICT utilization
- Promoting to participate in professional

6.3.3 Examination and Evaluation

- Conduct of Continuous Internal Assessment Tests
- Introduction of Credit System

6.3.4 Research and Development

Student Study Projects were allotted to each student for Final Year students in the VI th Semester. Marks will be awarded by the committee of each department and those marks will be entered into the award list.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Awareness Programmes on optimal utilization of learning resources in library
- Enrichment of Infrastructure and learning resources

6.3.6 Human Resource Management

- Periodical review of the performance
- Constitution of different academic and administrative committees

6.3.7 Faculty and Staff recruitment

- Recruitment through AP Public Service Commission
- Promotion of qualified Lecturers from Junior
- Appointment of Contract Faculty by the RJDCE, Kadapa

6.3.8 Industry Interaction / Collaboration

- Field Visits to local industries
- Linkage with District Industrial Centre,

6.3.9 Admission of Students

- Through State wide Entrance Test conducted in collaboration with AP Residential Educational Institutes Society, Hyderabad
- Allotment of seats through counselling based on Ranks

6.4 Welfare schemes for

Teaching	Medical Reimbursement facility
Non teaching	Sanction of advances for eligible purposes
Students	Organization of Health Camps Maintenance of Health Centre

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE, AP, Hyd	Yes	IQAC
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Conduct of Internal assessment for 25%
- External evaluation for 75%

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

Involvement in academics and administration as Members in BOS / AC / GB Meetings

6.12 Activities and support from the Parent – Teacher Association

-

6.13 Development programmes for support staff

Induction training program conducted

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Minimizing the use of paper in academic and administrative transactions
- Maintenance of greenery and cleanliness in the premises of college and hostels
- Safe disposal of hazardous waste material
- Medicinal plants are planted in the Hostel premises

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add.

8. Plans of institution for next year

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

SILVER JUBILEE GOVT. COLLEGE, (A) KURNOOL

Academic Schedule for the Academic Year: 2015-16

I, III & V Semesters

June to November – 2015

- | | |
|---|----------------------------|
| 1. Reopening of the College after summer vacation | : 01.06.2015 |
| 2. Commencement of Class work III & V Semesters | : 08.06.2015 |
| 3. Commencement of Class work for I Semester | : 18.06.2015 |
| 4. Commencement I Internal Assessment Test for III & V Semesters | : 08.07.2015 |
| 5. Commencement of I Internal Assessment for I Semester | : 23.07.2015 |
| 6. Commencement II Internal Assessment Test For I, III & V Semesters | : 12.08.2015 |
| 7. Commencement III Internal Assessment Test for I, III & V Semesters | : 07.09.2015 |
| 8. Semester End Examinations for I,III & V Semesters | : 25.09.2015 to 16.10.2015 |
| 9. Dasarah holidays | : 17.10.2015 to 30.10.2015 |
| 10. Re-Opening of the College after Dasarah holidays | : 31.10.2015 |

Tentative Schedule for the II, IV & VI Semesters

November – 2015 to March – 2016

- | | |
|---|----------------------------|
| 11. Commencement of class work II, IV & VI Semesters | : 02.11.2015 |
| 12. Commencement I Internal Assessment Test II, IV & VI Semesters | : 03.12.2015 |
| 13. Commencement II Internal Assessment Test II, IV & VI Semesters | : 04.01.2016 |
| 14. Pongal Holidays | : 07.01.2016 to 20.01.2016 |
| 15. Re-Opening of the college after Pongal holidays | : 21.01.2016 |
| 16. Commencement III Internal Assessment Test for II, IV & VI Semesters | : 04.02.2016 |
| 17. Commencement of Practical's for I, II & III Years | : 08.02.2016 |
| 18. Semester End Examinations for II, IV & VI Semesters | : 10.03.2016 to 31.03.2016 |
| 19. Summer Vacation | : 01.04.2016 to 31.05.2016 |
| 20. Re-Opening of the College after summer vacation | : 01.06.2016 |

Details of campus placement 2015-16

ON – Campus List

Sl.No	Name of the student	Class and group	Name of the company selected	Photo
1	P.ASHOK KUMAR	III MPC	TCS	
2	K.J.R.S.S.MANIKANTA	III MPCs	TCS	
3	C.H.PRAVEEN GOUD	III MPCs	TCS	

4	K.HANUMANTHA RAJU	III MPCs	TCS	
5	K.PURNA CHANDAR	III MPCs	TCS	
6	S.ESWAR CHAKRAM	III MPCs	TCS	
7	D. GOPI RAJU	III MPC	TCS	

8	SRI HARI	III MPC	TCS	
9	G.SHASHIDHAR	III MPC	TCS	
OFF – CAMPUS LIST				
10	S.DURGA PRASAD	III MPIC	ILM	
11	M. CHAITANYA	III MPIC	ILM	

12	K.SHASHI KANTH REDDY	III MPC	ILM	
13	K.RUPESH	III MPC	ILM	
14	K GOWRI SHANKAR	III MPC	INFOSYS	

Institution's Vision & Mission Statements

Mission Statements:

IQAC Annual Action Plan for 2015-16 Action Taken Report

Quality Criterion	Activity Proposed	Action Taken
Curricular Aspects	Designing Curriculum for 2 Advanced Discipline Specific Electives for 5 th semester and 2 Applied Electives for 6 th semester under CBCS by each academic department	Curriculum designed and got approved in the BOS Meetings of respective departments and got approved in the Academic Council Meeting held in 07-11-2016.
Teaching, Learning & Evaluation	Intensifying the use of ICT tools in teaching learning process	The ICT utilization has been improved in the Teaching learning process by way of utilizing subject related Online resources.
	Conduct of virtual classes / seminars with eminent academicians	Virtual Practical sessions are shown by the science departments. The conduct of Virtual Seminars with eminent Academicians is under pipeline.
	Preparation of Question Banks for generating QPs for Online tests	The departments have initiated the process and will be completed shortly
	Conduct of on-line exams by all the departments	All the departments conducted Online exams for the 3 rd Internal of paper VII for Final Year students
Research & Extension	Organizing 2 or 3 National Seminars	Organized One Day National Seminar on “Swachh Bharath” by the Dept. of Botany.
	Involving the students in study projects	Science Departments motivated the students to submit proposals for Summer Study projects to the IISC Bangalore.
		All the departments submitted the Student Study Projects completed by all III Year students
	Publication of booklets / magazines / reading material by the departments	Monthly Magazine “Current Affairs” is published by the Department of Library
Infrastructure & Learning Resources	Strengthening of e-class rooms and e-learning spaces	Proposals submitted to RUSA under component -7
	Connectivity with National Knowledge Net work	IQAC initiated the process to get the connectivity
	Installation of Wi-Fi technology / intranet system to reduce the use of paper for communication	Wi-Fi technology is used partly in the campus utilizing BSNL Broad Band routers

Student Support & Progression	Strengthening the Coaching programmes by the departments for the PGCETs / other competitive exams	The Departments engaged special sessions for PGCET coaching. JKC is training the students for the other competitive examinations
	Enriching the e-content in college website	Selected PPTs, Videos and web links of respective subjects are uploaded on the college website
Governance Leadership & Management	Preparations for UGC Expert Committee Visit for the extension of Autonomy (Cycle 3) in the next academic year	The IQAC has initiated the preparation of proposal and will be submitted to the UGC
	Conduct of 2/3 professional development programmes to faculty	Conducted Internal faculty development programs on “Autonomy – Responsibilities of Stake Holders, Conduct of Online Exams”.
	Workshop on Office Management practices to the non-teaching staff	The Qualin Software personnel trained the office staff on “Effective utilization of Software in the office and Exam Branch”
Environmental Consciousness	Installation of solar energy units as eco-friendly initiatives	The proposals submitted under RUSA component – 7 are to be sanctioned
	Involving the students in clean and green programmes	Every third Saturday is observed as Swachh Bharath Day. Plantation programs were conducted in the campus and adopted village by the NSS volunteers
	Initiatives for paper recycling and solid waste management	The Department of Physics is preparing the proposal for the establishment of Paper recycling unit.

Best Practice – 1: Academic

1. Title: Student Study Projects

2. Objectives:

1. To promote research culture in the institution so as to suitably respond to the problems of the society with feasible solutions drawn from the research output of the stake holders.
2. To inculcate interest among students towards research, submission of Study Projects mandated for all III Year students.
3. To facilitate the students to collect data and information on the topics of their choice
4. To spur on the students in browsing free educational web resources for basic information.
5. To foster skills of information collection, process and presentation in the students.
6. To enable students in application and reinforcement of the knowledge acquired and skills towards public welfare.
7. To utilize the institutional ICT infrastructure optimally in formatting their study projects.
8. To extend the respective departmental digital learning resources to students in completion of their study projects.

3. The context:

Promotion of research culture and spirit among students is one of the 5 Core Values of Higher Education as envisaged by NAAC so as to harness the full benefit of quality education and make the students conversant with the nuances of research procedures.

To ensure augmentation of learning beyond tests, examinations and application of what is learnt for the benefit of society at large.

All the students learn basic research methods, procedures and related skills in I and II Year as a part of redesigned curriculum for study projects. The skills are further reinforced through conduct of orientation programs in I and II year of their studies.

Submission of study projects by the students is mandatory in VI Semester for internal assessment under autonomous system adopted by the institution.

Thus the inspiring NAAC proposed core value, promotion of research culture and spirit among stake holders submission of study projects by all III Year students is a step in this direction.

4. The Practice:

Display of lists of topics of study projects assigned to individual students as per their choice with instructions to be followed and the schedule of submission is displayed on the respective departmental notice boards.

Students are advised to:

1. Note down the topics of the study projects concerned as mentioned against their roll numbers.
2. Go through the reference books/journals/periodicals in the college central library and gather new information and points related to their respective projects.
3. Visit the JKC Lab on the day and at the timings as per the schedule to utilize the systems and Internet facility.
4. Use GOOGLE Search engine, open the Websites concerned to the assigned Study Project and download the requisite material to the possible extent and save on their names on desktops.
5. Edit the content discarding unnecessary information
6. Prepare the Study Project in the Word Format.
7. Go through the Study Project once or twice and refine it if necessary
8. Submit the Study Project to the dept. / faculty concerned within the stipulated time

Best Practice – 2: Academic

1. Title: Submission of Digital Assignments

2. Goals:

1. To reduce the use of paper in academic activities and saving the vegetation to some extent as a step towards paperless campus under institutional environmental responsibility
2. To promote the use of ICT in learning process by the students
3. To facilitate the students in gathering additional information on the given topic
4. To encourage the students in browsing free educational Web resources
5. To instil skills of information collection, process and presentation in the students
6. To provide opportunity to students for applying and reinforcing their MS Office knowledge and Internet skills
7. To utilize the institutional ICT infrastructure optimally for the benefit of students
8. To enrich the departmental digital learning resources with student-centric initiative

3. The context:

Promoting the use of technology is one of the 5 Core values of Higher Education as envisaged by the NAAC so as to harness the potentiality of much advancing ICT for providing quality education and in turn making the students conversant with the application of ICT.

Augmentation of stand-alone systems, workstations with LAN and computer terminals with Internet facility prompted to go for innovative approach for their optimal utilization.

All the students learn Basic computer skills, MS Office Tools and Internet skills in first and second years as a part of re-designed curriculum. The skills are further reinforced in the JKC training in the third semester.

Submission of assignments by the students is mandatory in every subject in each semester for internal assessment under autonomous system adopted by the institution that results in the use of valuable plant product – white papers, adding to the environmental problem.

Thus the inspiring NAAC proposed core value, promoting the use of technology, the concept of optimal utilization of IT infrastructure, the urge to provide opportunity to students to apply their learnt computer skills and the consciousness of environment made the

Dept of Botany to initiate the eco-friendly method of submitting the internal assignments in digital mode by the final year students in their final semester.

On assessing the effectiveness of the initiative of the department of Botany, the IQAC has institutionalized the practice making all the other departments to adopt it for the final year students in the final semester.

4. The practice:

Step1: Display of lists of topics of papers VII and VIII assigned to the individual students with the following instructions and the schedule of using JKC General Lab ICT facility, on the Dept Notice board.

Instructions:

Students are advised to:

- 1) Note down the topics of the papers concerned as mentioned against their roll numbers
- 2) Go through the reference books / journals / periodicals in the central library and gather new points
- 3) Visit the JKC Lab on the day and at the timings as per the schedule to utilize the systems and internet facility
- 4) Use GOOGLE Search engine , open the Websites concerned to the assigned topic and download the requisite material to the possible extent and save on their names on desktops
- 5) Edit the content discarding unnecessary information
- 6) Prepare the assignment in the Word Format or Power point
- 7) Restrict the assignments to 5-6 papers in the word format or 20-25 slides in Ppt Format
- 8) Go through the assignment once or twice and refine it if necessary
- 9) Submit the assignment on-line to the e-mails of the dept. / faculty concerned within the stipulated time

Schedule for JKC –IT infrastructure use:

- The students are divided into 4 or 5 batches depending on the strength.
- Each batch is allotted with a slot of 3 days on different days- First day for collecting the information; second day for editing and the third day for finalization and on-line submission to the department.

- The Full time mentor in JKC lab is instructed suitably to assist the students in the process and to solve any technical problem that may crop up while handling the systems.

Step2:

- The students note down the assigned topics.
- Visit the central library and prepare the frame work of the assignments
- The students go to the JKC General Lab as per the schedule, collect the information, process it and prepare the assignment either in the Word format or Power Point.
- The faculty members monitor the students work in the JKC lab and pass on necessary suggestions
- The students submit their assignments on-line to the department within stipulated time

Step3:

Activities in the department:

- 1) Downloading the student assignments
- 2) Evaluating the assignments and awarding marks
- 3) Saving the yearly assignments in a CD/DVD
- 4) Passing suggestions to the students based on evaluation and observation

Step 4:

Motivating and guiding the students in using the effective digital assignments in the class seminars.

5. Evidence of Success:

- Enthusiastic participation of students in the preparation of digital assignments using ICT in JKC lab
- 3 Batches of the students implemented this method so far successfully
- Enhancement of digital resources in the department
- Students have been motivated towards ICT based self-learning
- Some effective PPTs prepared by the students are used by the faculty in the class room while dealing with the topics concerned
- Useful for student co-operative learning by sharing the digital assignments

6. Resources Required:

1. Reference books, journals/periodicals available in the central library
2. Computers with LAN and Internet connectivity installed in JKC General Lab

3. Personal Computer for evaluation, LCD Projector for presenting in the class room acquired by the department
4. Storage gadgets – CDs / DVDs which are available with nominal cost

7. Problems encountered:

Some students are unable to edit the downloaded e-content from the multiple resources according to the frame work of the given assignment topic. Those students are identified by the faculty member concerned and guided suitably to complete the assigned work in the JKC lab.

A few students in every batch are facing difficulty in the preparation of digital assignments owing to inadequate computer and Internet skills. These students are advised to take the cooperation of their friends who are well versed in computer and Internet skills.

8. Other Information:

- There are 120 systems with Internet connectivity and LAN facility at 3 terminals in the college premises.
- As such, there is enough scope to adopt the practice of submission of digital assignments by all the departments for the fifth semester papers also.
- The practice ensures the optimal utilization of IT infrastructure and *inculcating ICT culture* in the students.

Best Practice – 3: Administration

1. Title: *Admissions through Collaboration and Counselling*

2. Goals:

- 1) To increase the number of competitors for the Entrance Test to pick up the better candidates for admission
- 2) To reduce the escalating expenditure in conducting Silver Entrance Test separately
- 3) To provide choice to the students in selecting the group in the four
 - i. Academic streams offered by the college
- 4) To reduce the financial burden on the students for the purchase of
 - ii. application, attending the test and counselling
- 5) To facilitate the students in attending counselling with less physical strain and financial involvement

3. The Context:

The college has been maintaining its uniqueness in the selection of the meritorious students from all across the three regions of the state – Telangana, Andhra and Rayalaseema, through a state-wide entrance test since its inception in 1972.

There is another Government Residential Degree College at Nagarjuna Sagar functioning under A P Residential Society.

Gradual escalation in the expenditure in conducting Entrance Test separately for the institution resulted in the increase of entrance test application form to the tune of Rs. 450/-, relatively on the higher side for the poor students.

Decreasing number of competitors owing to the increased application cost and attending the tests separately for the SJGC (A), Kurnool and APRGDC at Nagarjuna Sagar.

Difficulty faced by the students from the remote areas such as Adilabad and Srikakulam districts for attending counseling at Kurnool only.

Lack of flexibility to the students to change the group within the academic stream i.e. the student had to join in the same group that was opted while submitting the application for the entrance test irrespective of his rank in the entrance test.

The above circumstances propelled the Governing Body in its meeting in February, 2012 to discuss and decide to adopt the innovative strategy of conducting Common Entrance Test (CET), through collaboration with the Andhra Pradesh Residential Education Institutes Society (APREIS), Hyderabad which is regulating the function of Residential Junior Colleges

and one Residential Degree College and Counseling method for the allotment of seats in different programmes and groups within the programmes based on the ranks and choice of the students.

4. The Practice:

Stage 1:

- Issuing notification in the leading dailies for the Common Entrance Test both for the SJGC (A), Kurnool and APRDC, N.Sagar in the last week of March
- Receiving the OMR application forms in April
- Conducting Entrance Test in 16 centers all across the state in the II week of May

Stage 2:

- Posting the ranks in the websites of SJGC(A), Kurnool and APREIS, Hyderabad and dispatching the hard copies by post in the last week of May
- Preparing the lists of candidates for counselling following the rules of reservation and posting the lists and the schedule of counselling in the websites

Stage 3:

- Conducting counselling at two centers in the I week of June
- Counselling for the students of Telangana and Andhra regions is conducted at N. Sagar, almost geographically midpoint for both the regions
- Counselling for the students of Rayalaseema region is conducted at Kurnool
- Allotting the seats in the respective programmes offered by the two colleges based on the choice and ranks of the students in the entrance test
- Issuing provisional selection order mentioning the name of the college, programme and group

Stage 4:

- Admitting the students in the respective colleges as per the provisional selection order issued by the Regional convener

5. Evidence of success:

- The number of competitors for the entrance test increased from 2014 to 2015 to the academic year 2015-16.
- The cost of application is reduced from Rs.450/- to Rs. 150/-
- Enhancement in the number of students of Andhra region in attending counseling as the centre – Nagarjuna Sagar is conveniently located

- Students are very much satisfied as they are able to get the admission into the group of their choice
- Improvement in the number of admissions into I year courses in different groups and to put it numerically;

Number of students admitted in 2014-15: 240

Number of students admitted in 2015-16: 234

6. Resources required:

1) IT infrastructure and facilities at Govt. Computation Centre are used at nominal fee for processing the OMR applications, answer sheets, generation of hall tickets, generating rank cards and counselling intimation letters

2) Physical facilities and the faculty in the Govt. Degree colleges at respective Centers are used for the conduct of entrance test as per the schedule

3) A team of faculty members of SJGC (A), Kurnool and APRGDC, N. Sagar, familiarized with the rules and regulations is actively involved in all the stages of admission process under the guidance of the State Convener of APRDCCET

7. Problems encountered:

The problem of accommodation and boarding facilities to the students and parents while attending the counselling programme is solved by providing the facilities in the hostels at respective centers at nominal cost.

The problem of postal delay with regard to dates and venue of counselling is solved by posting the information on the websites and sending the SMS alerts to the selected students.

The issue of vacancies created owing to non-joining of the students selected at the counselling centers is solved by filling up them through mobile-counselling as per the merit list and rules of reservation.

8. Other information:

Though the counselling is conducted at N.Sagar almost the midpoint for the Telangana and Andhra regions, the students of remote districts are still facing logistic and financial problems.

The innovative method of conducting on-line counselling is to be planned and pursued for the admissions in 2014-15.

S W O C Analysis

Strengths:

- Curriculum design with **Semester** pattern and **Choice Based Credit System**
- Meritorious students from all across the State enrolled through **State-wide Entrance Test**
- Qualified teachers with skills of **ICT utilization** in teaching-learning and evaluation process
- Availability of *e-learning spaces* enriched with **IT infrastructure**
- Effective Library, Physical Education, NCC, NSS, JKC and other Student Support service wings
- Functioning with **Autonomy and Residential System**
- Proctor system with personal interactions during **Study Hours** in hostels

Weaknesses:

- The range of academic programs became limited owing to *minimum sanctioned strength* of the college
- Constraint of physical facilities to go for *vocational programmes*
- Students from outside the state / overseas cannot be admitted as ours is a state-wide college
- Publication of research papers in the journals with effective impact factor is to be promoted
- Limited availability of outside expertise as it is located in semi-urban area

Opportunities:

- Availability of **Open educational resources** for qualitative e-content development/ e-Learning
- **Nallamala forest**, abundant **Mineral resources** in the vicinity for research and for introducing Forest/Industry based courses
- Scope for mobilization of resources from Govt. of AP and UGC under various developmental schemes
- Linkages / collaborations with the national institutes/organizations through Commissioner of Collegiate Education, A.P., Hyderabad
- **Potential Alumni** occupying prestigious positions for enhanced involvement for the progress and development of *alma mater*

Challenges:

- Shift of youth from academic education with a focus on fundamental sciences to professional education
- Increase in the number of *corporate colleges*, advent of Degree Colleges even in remote rural areas
- *Five-year integrated courses* offered by premier institutions
- Conventional mind-set of the stakeholders

Plans for Academic Year: 2016-17

Quality Criterion	Proposed Activities
Curricular Aspects	Revision of Curriculum for the III and IV Semesters for the II Years as per the APSCHE guidelines
	Introduction of a Certificate Courses on “Tailoring and Handworks” to the Women Students and “Communication Skills” for all the students.
	Conduct of Workshops on “Skill enhancement courses and Student Study projects”.
	Submission of proposals for New PG programs
Teaching, Learning & Evaluation	Optimal utilization of available ICT resources in the campus
	Enhancement of Student centric Teaching - learning activities
	Improvement of additional inputs
Research, Consultancy & Extension	Organization of National/State/District Level Seminars/Workshops
	Publication of “Sodhana” Research Magazine
	Conduct of Community and Neighborhood programs
	Conduct of Workshops on Curriculum enrichment for Teachers and Lecturers of Educational institutions in Kurnool District.
Infrastructure & Learning Resources	Enrichment of Print Resources in Central Library
	Enrichment of Hardware and Software in the Computer Lab
	Construction of Additional classrooms with infrastructure
Student Support & Progression	Organization of career awareness programs
	Conduct of special Job orientation program in collaboration with TISS, Mumbai
	Observation of International/National/State Level Days of Importance
	Conduct of orientation program for I Years
	Organization of SC & ST Student Empowerment Workshop
Governance, Leadership & Management	Conduct of Internal Faculty Development programs on Autonomy, Curriculum development and TISS Program
	Submission of proposal to UGC for extension of Autonomy
	Submission of proposal to DST for Star College Scheme
Environmental consciousness	Construction of Water Harvesting pits in the campus